

Advancement Information Packet



Maverik Center
March 4 - 7, 2026
www.ussynchrochampionships.com

Advancement Information Overview

Congratulations! Your team has advanced to the U.S. Synchronized Skating Championships!

The information in this packet outlines all steps required to prepare your team for attendance at the U.S. Synchronized Skating Sectional Championships. This includes practice ice sales, submitting program information, and more.

A final information packet with details for your on-site experience will be sent no less than 2 weeks from the start of the competition.

If you have any questions regarding the Championships:

- General competition inquiries: events@usfigureskating.org
- Housing inquiries: housing@usfigureskating.org
- Practice ice: practiceice@usfigureskating.org
- Website: www.usynchrochampionships.com

If your team advances but does not intend to compete at the U.S. Synchronized Skating Championships, please contact Megan Romeo at U.S. Figure Skating by emailing mromeo@usfigureskating.org and any applicable alternates will be contacted.

Important Dates & Deadlines

1. Advancement Day: Monday, Jan. 26
 - a. [2026 Advancement Chart](#)
2. UPI Purchase in EMS: Friday, Jan. 30 at 11:59 p.m. ET
3. Mandatory Team Form ([HERE](#)): Friday, Jan. 30 at 11:59 p.m. ET
 - a. Must complete UPI purchase in EMS prior to submitting this form.
4. Update Coaches & Team Personnel: Friday, Feb. 9 at 11:59 p.m. ET
5. Roster Substitution Requests ([HERE](#)): Wednesday, Feb. 18
6. Know Before You Go Call: Tuesday, Feb. 24 at 8:00 p.m. ET
7. Music & PPC Upload: Monday, Feb. 23 at 11:59 p.m. ET
8. First available unofficial practice: Monday, Mar. 2
9. 2026 U.S. Synchro Championships: Mar. 4 – 7, 2026

Advancement

All teams that earn [advancement by placement](#) at the sectional championships will receive an email confirming their advancement from U.S. Figure Skating no later than 5:00 p.m. ET on Monday, Jan. 26.

Teams will have their registration advanced from the sectional events to the championships on this date. No additional registration steps are required, however your team will be responsible for submitting additional forms and information within a very tight timeline.

Please read all details of this packet carefully to assure your team completes all required steps.

Schedule

A tentative schedule has been posted on the event website:
www.ussynchrochampionships.com.

This schedule is subject to change pending final advancement. An updated detail schedule including start orders will be made available as soon as possible but no later than 2 weeks prior to the start of the competition.

Arena Information

Maverik Center

3200 S Decker Lake Dr, West Valley City, UT 84119

The ice surface at this arena is NHL size.

Housing Information

All teams are required to book housing through U.S. Figure Skating. Any teams who do not stay within the event room block will be subject to a \$1,000/team penalty to be paid prior to checking-in at the competition. All teams eligible for advancement should have submitted the housing request form already.

If you have not yet completed a hotel room request or need to make an adjustment to your previously submitted request, contact housing@usfigureskating.org immediately.

[Click here to review the full Hotel Booking Process and Policy document.](#)

Hotel assignments will be communicated with teams no later than Tuesday, Feb. 3. Teams have 48 hours upon receiving their assignment to complete booking through the EventConnect portal. Please see the How-To video below for more information on how to do this. Bookings may be completed with one card for the entire block, or you can easily access a link to have members of your team complete their individual bookings.

[Click here for tutorial on how to complete your bookings in EventConnect.](#)

Practice Ice Sales

Official practice ice (OPI) is included with advancement for all teams and will appear in your EMS profile after the team is advanced.

Unofficial practice ice (UPI) sales will be a two-step process:

- Step 1: Purchase credits for the number of desired UPI segments in EMS. Save your invoice for submission with scheduling preferences in Step 2.
- Step 2: Provide UPI scheduling preferences on the [Mandatory Form](#). You must upload the invoice for the purchase of your credits from EMS to this form with your preferences.

UPI segments will be available for purchase in 10-minute segments for \$135/segment. Ice will be available beginning Monday, March 2 through the morning of Saturday, March 7.

There is NO GUARANTEE that you will be assigned the number of sessions that you request. Every effort will be made to accommodate as many teams as possible before assigning extra ice to any one team. Refunds will only be issued if segment requests cannot be accommodated.

For practice ice questions, email practiceice@usfigureskating.org.

Practice Facilities

NOTE: ice sheets at the following facilities are Olympic size. The competition ice sheet is NHL size.

Acord Ice Center
5353 W 3100 S
West Valley City, UT 84120

Salt Lake City Sports Complex
645 Guardsman Way
Salt Lake City, UT 84108

Cottonwood Heights Parks & Recreation
2500 S 2700 E
Cottonwood Heights, UT 84121

County Ice Center
5201 Murray Park Ln
Murray, UT 84107

*Additional facilities may be added to accommodate practice ice requests.

Mandatory Team Form

All teams are required to complete the Mandatory Team Form by Friday, Jan. 30 at 11:59pm.

[Click here to access the Mandatory Team Form.](#)

You will be asked to create login information to access this form. This will allow you to save and return to the form multiple times until your final submission by the Jan. 30 deadline. This form will request the following information/purchases:

- Practice Ice Preferences
 - o You will be asked to submit your invoice from purchase in EMS.
 - o Scheduling preference and conflict information will be requested.
- Team Photo Upload and Program Information
 - o \$25 to include your team's photo in the event program
- Team Information Table purchase
 - o Optional: \$200 for unmanned, undressed table
- Program Ads Purchase (artwork must be submitted by Feb. 7 deadline)
 - o Full Page Ad - \$310
 - Bleed: 8.626" x 11.125"
 - Trim: 8.375" x 10.875"
 - Copy should be at least .25" from the trim edge
 - o Half Page Ad - \$160
 - 7.375" x 4.875"
- Media Request Information
 - o Program Themes
 - o Contact for media inquiries
 - o Fun/interesting facts about your team

Rosters and Team Personnel

Upon advancement, you will be asked to verify your competition roster as well as listed coaches and team service personnel in your EMS team portal.

Coaches and Team Service Personnel updates can be made directly in your EMS portal for the competition. Please make all changes by Friday, Feb. 9 at 11:59 p.m. ET.

If you would like to request a substitution to your roster, you must submit a Roster Change Request form no later than Wednesday, Feb. 18 at 11:59pm ET.

[CLICK HERE for the Roster Substitution Request form.](#)

Know Before You Go Call

All teams should have at least one representative attend the Know Before You Go Call on Tuesday, Feb. 24 at 8:00 p.m. ET.

Register in advance for this meeting: [https://usfigureskating-
org.zoom.us/meeting/register/S3JnfX_8SkaTD6KQ7mkaCq](https://usfigureskating-org.zoom.us/meeting/register/S3JnfX_8SkaTD6KQ7mkaCq)

Music & PPC Submission

Your music & PPC will NOT carry over from sectionals. You must upload and submit these items via EMS by the submission deadline of Monday, Feb. 23 at 11:59 p.m. ET.

Ticket Information

Tickets are available now through the Maverik Center. [Click here](#) for more information.

Pricing for tickets is as follows, additional taxes and fees may apply. Pricing will be the same online as at the box office on-site.

- All-Event Tickets (Wed – Sat): \$192.25
- Single Day – Wednesday only: \$45.15
- Single Day (Thursday – Saturday): \$62.90
- *Discounted tickets for children 5 and under, senior citizens, and military are available.

Arena Diagrams & Information

Arena and Ice Surface Map: [CLICK HERE](#)

Credential Pick-up & Check-In

Prior to accessing the arena for the first time, teams must pick up their credentials. Teams will not be permitted to access the arena without credentials.

We ask that one representative from the team pick up the athlete credentials and distribute outside of the arena or at the hotel prior to the full team coming over to the arena for any reason.

Coaches and Team Managers will need to check themselves in as a form of ID is required as compliance must be verified.

Detailed hours of operation will be provided in the final information packet.

Live Streaming, Video, & Photography

Live stream of the junior, senior combined and collegiate events will be available on [Peacock Premium](#). All other events will be live streamed to the U.S. Figure Skating YouTube page.

A live results link will be available on the event website closer to the competition.

Volunteer

If you or members of your team are interested in volunteering for this event, they may sign up via EMS under [Volunteer Opportunities](#). All volunteers must be a member of U.S. Figure

Skating or have a [non-member account](#) to access the [Volunteer Opportunities](#) section of EMS.

Intent to Compete/Withdrawals

If your team does not intend to compete at the U.S. Synchronized Skating Championships, please email events@usfigureskating.org as soon as possible.

Contacts

General event questions: events@usfigureskating.org

Roster or rule questions: synchro@usfigureskating.org

EMS: memberservices@usfigureskating.org

Practice Ice: practiceice@usfigureskating.org

Hotels: housing@usfigureskating.org